

**California Park and Recreation Society
District 2 Hall of Honor Committee**

MINUTES

August 16 2016

**Hagan Community Park
Cordova Recreation and Park District
297 Chase Drive, Rancho Cordova, CA 95670**

Committee Chair Sandi Kukkola called the meeting to order at 1:00 pm. Also present were members Wayne Lowery, Bob Overstreet, Judy Quattrin, Barry Trute, Barbara Wackford. Heather Schelske was sitting in for Whitney Kahn who is on maternity leave through December 2016. Absent members included Kelley Gonzalez, Harry Halverstadt, Terry Jewell, Whitney Kahn, Debby Walker and Charlie Willard.

Approval of Minutes. Chair Kukkola pointed out several changes in the July 19 minutes.

Motion No. 1 **It was moved, seconded and carried to approve the minutes of July 19, 2016 with changes.**

Committee and Membership Policy. The committee and membership policy was discussed at the July 16 board meeting and needs to be added to a future agenda for further discussion and updating. A key point for consideration is whether a nominator should be required to recuse him or herself from voting on their own nomination. Kukkola will place issue on the September agenda.

Time Line. The time line was updated by adding "Appointment of subcommittee members to work with Nominations Chair" in July and "Appointment of the applications review subcommittee" in September.

Election of Vice Chair. Kukkola requested recommendations for the vacant vice chair position.

Motion No. 2 **It was moved, seconded and carried to elect Wayne Lowery as Vice Chair and to have him continue to serve as Secretary.**

Committee Member Recruitment. Members reviewed and discussed potential members for the HOH Committee. Several members agreed to follow up with potential candidates and report back at the September meeting. Candidates could be eligible for not only the HOH Committee but key subcommittees and the Board of Advisors. The vice chair will coordinate this effort.

Motion No. 3 **It was moved, seconded and carried to reach out to eight individuals to solicit their interest in participating in the Hall of Honor Committee.**

Quattrin will locate the written presentation about the Hall of Honor program presented to the Sacramento County Board of Supervisors and Wackford and Kukkola will look for earlier brochures. These, along with the 2017 Awards Solicitation Brochure can be shared with the candidates for background information.

Job Descriptions. Wackford reviewed the proposed changes to the draft HOH job descriptions. These were discussed at the July 2016 board meeting. It was suggested that every HOH Committee member should serve on at least one subcommittee. The California Park and Recreation Society District 2 Past President will serve as banquet liaison subcommittee chair and provide an annual orientation about the Hall of Honor's purpose to the District 2 Board.

Survey Monkey. Trute requested additional feed back from members of the proposed questions in Survey Monkey. Overstreet pointed out that the primary purpose of using Survey Money was to get open feedback and details on historic projects and individuals. Everyone on the HOH Committee who has not taken the survey to help determine the adequacy of the questions was encouraged to do so before the September meeting. Quattrin said she took the survey and thought it was a bit overwhelming.

Nominations Subcommittee. Overstreet reported that Ray Tretheway from the Sacramento tree Foundation was not sure which category was appropriate to nominate their organization for the 2017 awards. The general consensus was that they use the Regional Treasure application.

History/Archive Subcommittee. Quattrin reported that they were waiting for Lisa Jorgensen-Estrella and Heather Everett. With Sacramento State College just starting, she expected follow up by September. Also, Jerry Hughes and Fred Brooks are the two remaining interviews still in need of setting up.

CPRS District 2. Heather Schelske reported that District 2 is hosting a "Lunch and Learn" program in September; everyone is invited. The next District 2 board meeting is September 7th at Elk Grove Park and the District 2 Banquet is February 15, 2017 at Woodcreek Golf Course in Roseville. She also reported that a number of scholarships are available with very few applications received to date.

Adjournment and Next Meeting. Meeting was adjourned at 2:55 pm. Next meeting is September 20, 2016 at 1:00 pm at Cordova Recreation and Park District.

Respectfully submitted,

Wayne Lowery
Secretary