

**California Park and Recreation Society  
District 2 Hall of Honor Committee**

**MINUTES**

**September 20, 2016**

**Hagan Community Park**

**Cordova Recreation and Park District**

**297 Chase Drive, Rancho Cordova, CA 95670**

Committee Chair Sandi Kukkola called the meeting to order at 1:00 pm. Also present were members Terry Jewell, Wayne Lowery, Bob Overstreet, Judy Quattrin, Barry Trute, Barbara Wackford, Debby Walker, and Charlie Willard. Heather Schelske was sitting in for Whitney Kahn who is on maternity leave through December 2016. Absent members included Kelley Gonzalez, Harry Halverstadt, and Whitney Kahn.

**Chair Comments:** Sandi reported that Harry Halverstadt suggested the Committee may want to consider replacing him with a member better able to attend meetings and that Kelley Gonzalez would be unable to attend meetings until January. It was recommended that the Committee should seek someone with a Therapeutic Recreation background to replace Harry. Faculty from either California State University Sacramento or Chico were suggested as well as a working TR professional in Chico and, possibly Janet Kenneweg who has a TR background and currently manages the Gilmore Senior Center in El Dorado Hills.

**Approval of Minutes.** The August 16, 2016 HOH Committee minutes were approved by general consent.

**Timeline:** Sandi reviewed changes to the 2016-17 Timeline.

**New Committee Members:** Members reported on results of soliciting new members for the HOH Committee. Mike Shellito agreed to serve if the Committee has a vacancy.

**Motion No. 1**                    **By general consent, Mike Shellito was appointed to the Hall of Honor Committee.**

Sandi will contact Mike. Barry, Debby, and Wayne will follow up on other potential members discussed at the August HOH meeting; Bob suggested a potential member and will find out if that individual is interested.

Bob recommended that rather than holding fundraising events to support the HOH budget, that each Committee member contribute \$100/year. This would compliment the \$1,500/year being provided by CPRS District 2. It would not be mandatory but potential new committee members should be made aware of this expectation prior to joining the Committee.

**Motion No. 2**                    **By general consent, it was agreed to ask members of the Hall of Honor Committee to donate \$100 each year towards Committee's budget.**

**Award Nominations Policy:** Members discussed the pros and cons of sitting HOH Committee members nominating, discussing, and voting on their nominations for Hall of Honor award recipients. As discussed at the July 19, 2016 meeting, the current policy is that members may support and work with a nominator upon approval of the Committee. Members who are the

nominators must recuse themselves from advocating and voting on his or her nomination(s). It was suggested that if an HOH Committee member is going to nominate a living individual, he or she should recuse him or herself from discussion and should propose the name prior to submitting a nomination.

Currently nominations require a mandatory Letter of Intent for nominations that is due in June for consideration toward the following year's awards. The nominator should be put on notice that submitting a nomination does not ensure that the nomination will be selected to receive an award. This should be clearly placed in the HOH brochure. Steps include:

- Fill out the nomination application prior to preparing the nomination packet.
- The HOH Committee will review potential names for award candidates including those submitted by the Hall of Honor Committee nominator(s).
- The nominator needs to know that the proposal is confidential.
- Hall of Honor Committee members who submit a nomination shall recuse him or herself from making a presentation, reviewing, discussing, or voting on his or her own nomination.

Wayne will prepare a draft policy based on this discussion for review at the next HOH Committee meeting. Barbara will review the brochure to propose changes clarifying nomination issues and bring back to the Committee for discussion.

**2017 Award Nominations:** Barbara reported that the Sacramento Regional Arts Council reported that they are currently short on staff and are unable to prepare a nomination for this year.

**Archive Subcommittee:** Judy and Debby reported that they met with CSUS Intern Heather Everett and she is moving forward with the HOH project to report on the specific history of the region's community recreation agencies and determine how recreation therapy can be further incorporated in the future. They are meeting again at 11:30am prior to the next HOH Committee meeting.

Barry, Terry, Bob and Wayne are scheduling a meeting with HOH Award recipient Jerry Hughes—retired Chico Area Recreation District Administrator—to conduct a video interview. They will update the interview questions and forward to Jerry in preparation.

**CPRS District 2:** Heather updated the Committee on the recent CPRS/D2 Park Expo and the "Speed Career" event planned for October 18 at Sierra College. Career topics include commercial recreation, resorts, therapeutic recreation and other networking stations. Similar events are tentatively planned for CSUs Sacramento and Chico.

**Advisory Board Development:** Bob reported on the ad hoc committee's discussion of developing an HOH Advisory Board. Key points include:

- The HOH Committee shall appoint the Board of Advisors. It will be made up of sponsors, past inductees/representatives, emeritus members of the HOH Committee, VIPs from related/interested businesses and organizations. Advisors will only be appointed after they have affirmed their knowledge of the purpose of the HOH and their support for the HOH programs.

- Initial sector targets for VIPs will include, but not be limited, to the following industries: Media, health, finance, local government and non-government organizations, community development, economic development, agriculture, sports and recreation, education, parks, architecture, landscape architecture, public relations, visitor and tourism organizations.
- The primary purpose of the Board is to assist the HOH in strategic planning, networking/contacts, fundraising and public relations. Individual advisors may be asked to assist the HOH during the year for a specific issue.
- The Board shall meet at an Annual Meeting to fulfill their responsibilities. It will be the responsibility of the HOH Committee to create and host the meeting. The Chair of the HOH Committee shall appoint the Board of Advisors Chair, preside over the Annual Meeting, and be the official liaison to the HOH Committee.

Bob, Charlie, and Wayne will continue to meet and recommend the steps and timeline for forming the Advisory Board at the November 2016 meeting.

**Website.** Barry is working with his CSU-Sacramento contacts to link the Hall of Honor website with that of Sacramento State University. Further discussion was deferred to the October HOH meeting.

**Adjournment and Next Meeting.** Meeting was adjourned at 2:55 pm. Next meeting is October 18, 2016 at 1:00 pm at Cordova Recreation and Park District.

Respectfully submitted,

Wayne Lowery  
Secretary

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