



**California Park and Recreation Society
District 2 Hall of Honor Committee**

Minutes

DRAFT

**May 26, 2015 - 1:30 pm
Hagan Community Park
Cordova Recreation and Park District
297 Chase Drive, Rancho Cordova, CA 95670**

Committee Chair Barry Trute called the meeting to order at 1:37pm. Also present were members Kelly Gonzalez, Terry Jewell, Patrick Larkin (Vice Chair), Wayne Lowery, Dave Mitchell, Bob Overstreet, Judy Quattrin, Ron Suter, Barbara Wackford, Debby Walker, and Charlie Willard. Absent members included Robert Goss, Harry Halverstadt, Jack Harrison, and Sandi Kukkola. Angela Newman attended as a guest.

1. Welcome and Introductions

Larkin introduced Angela Newman, Cosumnes Community Services District CPRS District 2 Vice President of Finance.

2. Approval of Minutes

Several members had not received a copy of the April 28, 2015 minutes. Printed copies were distributed for review but consideration for approval was continued to the June meeting.

3. Additions to Agenda

Quattrin reported that California State University professor Sally (Fechtmeier) Bollard had passed away in January 2015. She taught in the university's Department of Recreation and Tourism Management for several years. She also reported that Sugar Pine Point State Park had been renamed for former State Senator Edwin Z'Berg.

**4. CSUS Graduate student project – Quattrin and Trute;
Collection of individual and agency historical information – Overstreet**

Quattrin reported that Dr. Pinch has facilitated a meeting with Judy Thomas for possibly archiving Hall of Honor documents and historical materials at CSUS. A meeting with Dr. Thomas is scheduled for June 15, 2015 with Kukkola, Overstreet, Trute, Quattrin, and Walker. Trute will serve as the committee's technology expert.

**5. Hall of Honor representation at the Sacramento County Board of Supervisors –
Kukkola and Suter**

Kukkola and Suter will provide a presentation on the Hall of Honor and a check from funds raised for the Eppie's Great Race to the Sacramento County Board of Supervisors on June 2, 2015.

6. Review Fiscal Year 2014-15 Hall of Honor budget –Larkin; CPRS District 2 Board financial support of Hall of Honor.

Larkin reported on his meeting with the CPRS District 2 Board regarding his research of the Board's past financial support of the Hall of Honor Committee activities. The J. R. Needy fund has a balance of \$569.63. Since 2007, \$1,000 was pulled out annually to support the annual awards program. The exception was that \$2,000 was expended in FY 2012. There apparently was no plan to replenish the original fund as it was spent down. The District 2 Board has proposed providing \$1,500 annual support to the Hall of Honor with responsibility to the Hall of Honor Committee to raise any needed funds above that amount.

In reviewing past expenses, \$1,500 usually covers most annual costs for things like the ring, story-board, plaques, etc. Larkin distributed CPRS District 2 financial data regarding the Hall of Honor revenues and expenses from FY 2011 through FY 2015.

Several members expressed appreciation for Larkin's research and felt the recommendations he brought back from the District 2 Board were reasonable. Walker recommended that non cash or in kind donations be included in the annual revenue data so an accurate record of expenses versus income is available for future event planning.

Quattrin expressed concern that the CPRS District 2 Board proposal lacks flexibility to expand the current program. Jewell observed that need adjust the annual support funds could be addressed with the Board as the new opportunities arise. This can be addressed year to year.

Overstreet noted that should the District 2 Board change the evening banquet to a lunch program, the Hall of Honor Committee might not want to participate since much of the attendance for the awards ceremony encourages participation in addition to those who are park and recreation professionals. He also noted that having two events—one for the CPRS District 2 Awards and Installation and one for the Hall of Honor Awards—would be detrimental to a strong attendance of both. It was also pointed out that an evening program lends to a more formal atmosphere reflective of the respect and recognition being given to Hall of Honor inductees.

Larkin advised that the District 2 Board had already decided to have a noon Awards and Installation event in 2016 and believed that the date and location were already committed. Overstreet requested that the next CPRS District 2 Board agenda include an opportunity for discussion with representatives from the Hall of Fame Committee to discuss the format of the 2015 awards event. Larkin agreed to arrange for the agenda item and stated that their next

meeting is 10:00 am, Wednesday, June 3, 2015 in the Fair Oaks Recreation and Park District Clubhouse Basement.

Quattrin suggested that a member of the Hall of Honor Committee have representation on the 2016 Awards & Installation Banquet Planning Committee.

Motion No. 1: **It was moved, seconded, and approved to request that the Hall of Honor Committee hold a discussion with CPRS District 2 Board regarding whether a lunch versus dinner was in everyone's best interest.**

7. Agenda Items No. 7 – 10

Trute stated that if there were no objections from members, he would like to continue Agenda Items No. 7 (Long Term Business Plan), No. 8 (Succession planning), No. 9 (Emeritus members policy development), and No. 10 (New member orientation) to the next meeting. No objections were voiced.

Wackford suggested that the 2016 award nomination brochures be distributed in June since nominations are due in October. She also reported that she and Kukkola had visited both the City of Anderson as well as Turtle Bay in Redding to solicit their nomination for the 2016 Hall of Honor Awards.

11. Adjournment and Next Meeting

Meeting was adjourned at 3:12 pm. Next meeting is June 16 at 1:30 pm at Cordova Recreation and Park District.

Respectfully submitted: Wayne Lowery