

Hall of Honor Committee
CPRS District 2

MINUTES (annotated)

Meeting Agenda

December 11 2012

1:30 PM – 4:00 PM

West Sacramento Community Center
1075 West Capitol Ave.
West Sacramento

1. Welcome and Introductions
Committee Members Present: Terry Jewell, Barbara Wackford, Dick Conzelmann, Barry Trute, Judy Quattrin, Andre Pichly, Harry Halverstadt, Kelly Gonzales.
2. Approval of Minutes
 - November 13, 2012 Committee Meeting **(Minutes approved on motion by Conzelmann and second by Wackford).**
3. Additional Items for Discussion **(see below item 7)**
4. Time-line Review and Approval – Terry Jewell
 - Refer to December/January/February (see attachment) **(action items notes below in item 6 were discussed for further follow-up and will be discussed again at the January 8 HOH meeting.**
5. HOH WEB page/scanning update - Barry Trute/Jerry Fox **(Trute advised the HOH Committee membes to check with WEB site as it is currently developed. Compliments from the committee were directed to Barry.)**
6. Banquet planning for February 22, 2013
 - Contact with 2013 Inductees – Terry Jewell **(Contacts have been made with all the inductees with follow up letters from Committee Chair Jewell)**
 - District 2 coordination – Jennifer Davis, HOH Committee Vice Chair **(Davis is in communications with the D2 Board and Kelly Gonzales regarding D2 and HOH coordination for the Banquet)**

- Invitations – Kelly Gonzales (**Gonzales is coordinating printing and distribution of HOH invitations**)
 - Power Point – Kelly Gonzales (**Gonzales is coordinating with D2 the HOH power point presentation**)
 - Promotions – Judy Quattrin and Andre Pichly (**Quattrin and Pichly are coordinating promotional materials and media with the Inductees**)
 - Video Taping of Awards – Barry Trute (**Trute will coordinate the video recording of the HOH Ceremony**)
 - Awards – Jeff Dubchansky (Ring) (**Dubchansky is following up with the Inductee for ring size and production of the ring**)
 - Plaque/Certificates – Debby Walker (**Walker will be coordinating the Inductee Plaques and Certificates**)
 - Key Note Speaker – Debby Walker (**Walker has confirmed the key note speaker and will coordinate the presentation with D2**)
 - Budget/Fund Raising – Gerry Fox and Andre Pichly (silent auction) (**Fox has been advised that the revenue target for this years Banquet is the same as last year.**)
 - Other
7. Additional Items for Discussion
HOH Committee Roster change for Judy Quattrin. New Phone numbers were forwarded to Bob Overstreet to make the changes.
8. Next Meeting: January 8, 2013, 1:30 PM, West Sacramento

Annotated Minutes submitted by:

Terry Jewell
HOH Committee Chair